



AFCC Association of Family and Conciliation Courts

AFCC 16th Symposium on Child Custody

Shaping the Future: Screening and Assessing for Safety and Wellbeing of Parent-Child Relationships

Hilton Columbus Downtown | November 14-16, 2024 | Columbus, Ohio

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Call for Exhibitors

The AFCC 16th Symposium is an excellent opportunity to introduce your products and services to the interdisciplinary community of professionals that attends AFCC conferences. Approximately 350-450 judges, custody evaluators, mediators, lawyers, and other family court professionals will attend. Contact AFCC's Abby Rebholz, arebholz@afccnet.org to sign up or for more information.

AFCC exhibitors receive:

- A skirted table and two chairs (Table measurements are 6x2.5 feet)
- One registration to the conference (includes sessions, materials, and all attendee food and beverage functions, but does not include the preconference institutes). Exhibitors who wish to attend sessions must fill out and submit a conference registration form in addition to the exhibit agreement. Additional conference registrations can be purchased for more staff members
- Your organization will be recognized in the monthly *AFCC eNEWS* (circulation 25,000+), displayed on the conference portal, and on the on-site Thank You Signage

Exhibitor Sign-Up Form *(Please type or print clearly)*

Organization Name: _____

(As it will appear on promotional materials and identification sign)

On-site Exhibitor Name (Person): _____ Email: _____

Coordinator Name: _____ Email: _____

(If different from on-site exhibitor)

Address: _____

Phone: _____ Organization's Website: _____

Organizational Email Conference Attendees Can Reach Out to: _____

Please Include a High-Resolution Logo to be Displayed on the Conference Portal Page (PNG/JPG | 960x960)

	Member	Nonmember
Exhibit On-site paid by September 17, 2024	\$550	\$700
Exhibit On-site paid after September 17, 2024	\$600	\$750
Additional Exhibitor Fee*	\$230	\$290
Join AFCC and register at the member rate!		\$150

**Exhibits include one conference registration. One additional person may staff the booth or exhibit only, for no additional fee. This person will not receive a name badge and may not attend conference sessions or meal functions. You may pay the additional exhibitor fee to have more people staff your booth which includes plenary sessions and conference meal events.*

Method of Payment

Total \$ _____ to be charged to the credit card listed below or check enclosed (US Funds only).

Card number: _____ Exp: _____ Sec. Code: _____

Name on card: _____ Billing Postal Code: _____

Authorized Signature: _____

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Exhibit Cancellation Policy: All requests for refunds must be made in writing. Written notice of cancellation received by fax or postmarked on or before October 16, 2024, will be issued a full refund minus a \$100 service fee. Written notice received by fax or postmarked by October 16, 2024, will have the \$100 service fee deducted, and the balance will be issued as a credit for future AFCC conferences or membership dues. No refunds or credits will be issued for cancellations received after October 16, 2024.

Exhibit Agreement: Exhibitors assume entire responsibility and agree to protect, defend, indemnify, and hold harmless AFCC, the Hilton Columbus Downtown, its owners, and each of their respective parent organizations, subsidiaries, affiliates, employees, officers, directors, and agents against all claims, losses, or damages to person or property, governmental charges or fines, and attorney’s fees arising out of or caused by the sole negligence of the exhibitor or its employees or agents. Exhibitors shall obtain and keep in force during the term of the installation and use of the exhibit premises, policies or comprehensive general liability insurance and contractual liability insurance. Exhibitors acknowledge that neither AFCC, nor the hotel, nor its owners maintain insurance covering the exhibitor’s property and that it is the sole responsibility of exhibitors to obtain business interruption and property damage insuring any losses by exhibitors.

AFCC will not be liable for the fulfillment of this agreement if exhibit space cannot be provided due to damage to the building or exhibit space by fire, water, smoke, accident, strikes, the authority of law, or any other cause beyond its control, including a global pandemic. AFCC will, in the event of cancellation due to one of those causes reimburse exhibitors for the exhibit fees less all legitimate expenses incurred by AFCC in connection with the exhibits. Exhibitors are responsible for any charges incurred for any special services or requirements including, but not limited to, electrical service, power strips and extension cords, audio-visual equipment, internet, or telephone lines.

Exhibitors must confine all demonstrations and promotional activities to their exhibit space. No signs or displays may be placed in common or conference areas. Exhibitors are responsible for obtaining any necessary state or local permits, licenses, or certificates. AFCC is unable to accommodate sharing of sponsorships or exhibit tables or conference registrations. Anyone attending a conference function must be registered for the conference and must wear their name badge at all times. Shipping instructions for exhibit materials will be provided approximately six weeks prior to the conference. All shipping and storage fees are the responsibility of the exhibitor.

A signed exhibit agreement and payment in full must be received before participation can be confirmed or a space is reserved. Specific table assignments will be made at the discretion of AFCC, taking into consideration sponsorship and advertising participation, order in which agreement and payment were received, and other necessary conditions.

AFCC reserves the right to accept or decline any advertisement, exhibit, or sponsorship it is offered. AFCC will decline advertising, exhibits, or sponsors that, in AFCC’s sole discretion, are not in keeping with the **AFCC mission, vision, and values**. AFCC reserves the right to determine which exhibitors, sponsors, and advertising to accept based upon space limitations, relevance, appropriateness, timeliness, or other similar criteria. All accounts must be paid in full prior to the conference. Participation implies acceptance of the terms listed herein. AFCC does not necessarily endorse or warrant vendors’ products, services, or views.

☐ I understand that AV costs, such as electrical, internet, and packaging/handling, are not included and may require an additional fee paid to the hotel or an AV service provider. Such fees will be at the exhibitor’s expense. AFCC is not responsible for any additional costs.

Along with your returned form and payment. **Please provide AFCC with an email address conference attendees can reach out to for more information, along with a link to your website, and a high-resolution logo in PNG or JPG format.** By providing these materials, you allow AFCC to display them on our conference portal and conference materials including marketing emails.

Signature _____ Date _____

Please return completed signed form, materials, and payment to:
AFCC | 6525 Grand Teton Plaza | Madison, WI 53719 | Abby Rebholz | arebholz@afccnet.org | Fax: 608-664-3751